



8946 Chippewa Highway • Bear Lake, Michigan 49614 • (231) 889-0000 • Fax (231) 889-0011

Building, Grounds & Fleet Maintenance

The Manistee County Road Commission will accept applications from qualified individuals for a full-time Building Grounds & Fleet Maintenance position with other duties as assigned.

Candidates must possess a valid Michigan Driver's license with a current CDL with A and N endorsements and air brakes and a medical card, have an excellent driving record and be able to pass new hire and random drug and alcohol screens, and be available to work extended hours. If candidates do not currently have a CDL with A and N endorsements, they must obtain it within 119 calendar days of hire date.

Candidates experienced in building and grounds maintenance, general equipment maintenance, preventative building maintenance, snowplowing, and building and grounds inspections are preferred.

Education requirements are a high school diploma/GED, or equivalent educational preparation.

Individuals may apply for this position by submitting a filled in Manistee County Road Commission Employment Application on or before Friday, March 14, 2025 to the attention of Brad Kluczynski, Manager, Manistee County Road Commission, 8946 Chippewa Highway, Bear Lake, MI 49614 (between the hours of 7:00 AM and 3:30 PM Monday thru Friday) or emailed to Ms. Jessica Putney, Office Manager at jputney@manisteecrc.org.

Candidates requesting confidentiality should so indicate in their submittal.

Only candidates that submit a complete, signed, and dated Employment Application will be considered for the position.

Employment Applications will be received until the positions are filled.

This Advertisement, and the Job Description and Employment Application may be downloaded from the MCRC Home Page at www.manisteecrc.org.

No phone calls please

Manistee County Road Commission is an equal opportunity employer.

Posted: March 3, 2025