

# Manistee County Road Commission Bid Forms and Requirements for 2025 Local County-Wide Chip Sealing

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**SEALED PROPOSALS (BIDS) WILL BE RECEIVED UNTIL 3:00 PM, EDT, MONDAY, February 24, 2025** by the Board of County Road Commissioners of the County of Manistee, 8946 Chippewa Highway, Manistee, Michigan 49614.

## **BID REQUIREMENTS:**

The undersigned has examined the location(s) of the work described herein and is fully informed as to the nature of the work and conditions relating to its performance and understands the quantities shown are approximate and are subject to either increase or decrease. Also, subject to the bid results and available funding, the Manistee County Road Commission may choose to delete some or all of the work for some of the roads and/or add work for additional roads to the project with no change in the unit prices except as follows:

The Lump Sum bid unit price for the pay item of Traffic Control will be increased or decreased based on a ratio of the plan total road mileage to the revised total road mileage if roads are added or deleted.

Note: It is possible that some additional Roads will be added to the project in 2025.

The undersigned hereby proposes to furnish all necessary equipment, tools, apparatus, and other means of construction, do all of the work, furnish all materials except as otherwise specified herein; and, for the unit prices named in the **attached Itemized Bid Form**, to complete the work herein described in strict accordance with the plans and the requirements of these bid documents.

The undersigned further proposes to perform extra work (for items that are not included with the itemized form) that may be authorized by the Manistee County Road Commission (MCRC). Compensation for extra work will be made on the basis of an agreed upon unit price prior to performing the extra work.

## **SPECIFICATIONS AND PLANS:**

All materials, equipment, and construction methods used on the project(s) shall be in accordance with the applicable sections of the Michigan Department of Transportation (MDOT) 2020 Standard Specifications for Construction, MDOT supplemental specifications, and the attached project work logs, plans, special provisions, and other bid documents.

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## **PROGRESS SCHEDULE:**

MCRC anticipates that construction can begin no earlier than:

For locations 1 through 19 & 24, **April 21, 2025.**

For locations 20 through 23 & 25 through 51, **August 4, 2025.**

In no case shall any work be commenced prior to receiving notice of award of contract from MCRC.

The Contractor must submit a complete, detailed and signed MDOT Form 1130, Progress Schedule, to the Engineer within seven (7) calendar days after award and prior to starting work. The Progress Schedule must include, as a minimum, the controlling work items for the completion of the project, as well as the planned dates or work days that these work items will be the controlling operations.

The entire project must be completed on or before the final project completion date of **August 30, 2025**, unless the MCRC provides written approval of another agreed upon completion date. Failure to complete all pay items by the completion date will result in the Contractor being assessed Liquidated Damages in accordance with Section 108.10 of the 2020 Standard Specifications for Construction.

Work delays due to "Labor disputes" as shown in Section 108.08.C.6 of the MDOT 2020 Standard Specifications for Construction will not be considered as an "excusable delay without liquidated damages" in the granting of time extensions to the completion date for the project. The Contractor will be assessed Liquidated Damages in accordance with Section 108.10 of the MDOT 2020 Standard Specifications should the project work be delayed due to a labor dispute.

**The contract award is subject to approval from the Road Commission and available funding.**

After award and prior to the start of work, the Contractor must attend a preconstruction meeting with the Engineer and Owner (Manistee County Road Commission). The Engineer will arrange the day, time and place for the preconstruction meeting.

## **BID GUARANTEES:**

The undersigned enclosed a certified or cashier's check on an open solvent bank, or bid bond, in the amount of not less than \$2,000.00 payable to the Manistee County Board of Road Commissioners as a guarantee of good faith. If the undersigned is the successful bidder, and fails to enter into a contract or to furnish satisfactory bonds to the Board of Manistee County Road Commissioners within fifteen (15) days after being furnished with the necessary contract and bond forms, said check, or bid bond, shall be forfeited to the Board of County Road Commissioners as liquidated damages. It is understood that the check, or bid bond, of the selected bidder will not be returned until the contract has been executed, and that the proposal guarantees of all except the selected bidder will be returned promptly.

This bid guarantee will cover all projects shown in these bid documents.

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**INSURANCE REQUIREMENTS:**

The successful bidder shall furnish proof of insurance within ten days upon notification of award of the Contract and prior to beginning work on the project(s). The following minimum requirements must be included on the certificate of insurance:

Automobile Liability  
Bodily Injury – per person.....\$500,000.00  
Bodily Injury – per accident.....\$1,000,000.00  
Property Damage – per accident.....\$1,000,000.00  
Combined Single Limit.....\$1,000,000.00

General Liability  
Each Occurrence.....\$1,000,000.00  
General Aggregate.....\$1,000,000.00

The permittee or contractor shall name the MCRC as additional insured, by name on the certificate of insurance worded as follows:

“The Board of Manistee County Road Commissioners, the Manistee County Road Commission, and their officers, agents, and employees, are named as additional insured parties.”

The MCRC shall be listed as the Certificate Holder as follows:

Manistee County Road Commission  
8946 Chippewa Highway  
Bear Lake, MI 49614

**DELAYED ACCEPTANCE, FINAL INSPECTION, AND PAYMENT TO CONTRACTOR:**

A minimum of 14 days after completion of the project, the MCRC Manager and/or Construction Supervisor (or designated representatives) will inspect the projects with the Contractor. If deficiencies are found, corrective work is required. Complete all corrective work within seven working days of the inspection, or by an agreed upon date. All costs associated with completing this corrective work, to the satisfaction of the MCRC, will be borne by the Contractor.

**The MCRC will not pay the Contractor for the work performed on the projects until after the inspections are completed, corrective work is completed (if necessary), and the projects are accepted by the MCRC.**

**PROJECT QUANTITIES AND INVOICING REQUIREMENTS**

The Contractor shall document and record the “As-built” quantities for pay items on an individual “road” basis as the work is being performed and the Contractor shall submit the “As-built” quantities for each individual “road” along with the invoice for the entire project (for multiple roads) to the MCRC.

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The Contractor shall provide load tickets for materials placed (HMA, aggregate, etc.) to the MCRC representatives on an individual "road" basis.

Note: The sharing (splitting) of truckloads of materials (HMA, aggregate, etc.) between "roads" shall be minimized but if truckloads of materials are shared between "roads", the Contractor and MCRC representative(s) shall agree upon the quantities used for each "road" and document the estimated quantity splits for each "road" on the Contractors load tickets.

"As-built" quantities will be verified by the MCRC and/or their representatives.

The MCRC will be documenting and charging out the "As-built" quantities and the related costs in their accounting system on an individual "road" basis and it is important for the Contractor to provide accurate documentation and invoices to the MCRC for review, consideration, and processing.

**MEASUREMENT AND PAYMENT:**

The completed work, including all materials, labor, and equipment, as measured, will be paid for at the contract unit price for the items (pay items), as shown on the Itemized Bid Form.

COMPANY NAME: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

BIDDERS NAME AND TITLE: \_\_\_\_\_

BIDDERS SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

The Board reserves the right to accept or reject any or all bids and to accept the bids it feels is in the best interest of the Manistee County Road Commission. Bids may be extended for additional years with mutual agreement.

Date: 1/28/25

## Manistee County Road Commission Itemized Bid Form

Bids Due: Monday, February 24, 2025 at 3:00 PM

### Manistee County 2025 Local County-Wide Chip Sealing For Various Roads in Various Townships

Item Number	Item Description	Estimated Quantity	Unit	Unit Price	Amount
2080020	Erosion Control, Inlet Protection, Fabric Drop	5	Ea		
<b>5057011</b>	<b>_Seal, Single Chip, Modified</b>	733,629	Syd		
<b>5057011</b>	<b>_Fog Seal, Modified</b>	733,629	Syd		
<b>5057011</b>	<b>_Seal, Single Chip, Modified - Urban</b>	59,256	Syd		
<b>5057011</b>	<b>_Fog Seal, Modified - Urban</b>	59,256	Syd		
8120281	Raised Pavt Marker, Temp, Type 1, Yellow, Bidirectional	8,458	Ea		
<b>8127051</b>	<b>_Traffic Control</b>	1	LSUM		
				<b>Total Bid:</b>	

**Notes:**

1. Mobilization is included with the pay items and will not be paid for separately

**ALTERNATE BID #1**

Delete Seal, Single Chip, Modified (CM-90 MultiGrade Asphalt & 34CS-M Slag). Replace with Seal, Single Chip, Modified Alternate Bid (CRS-2M Asphalt Emulsion & 25A Slag). All other pay items remain the same.

Item Number	Item Description	Estimated Quantity	Unit	Unit Price	Amount
<b>5057011</b>	<b>_Seal, Single Chip, Modified Alternate Bid</b>	733,629	Syd		
<b>5057011</b>	<b>_Seal, Single Chip, Modified - Urban Alternate Bid</b>	59,256	Syd		
				<b>Total Bid:</b>	

# Manistee County Road Commission Itemized Bid Form

Bids Due: Monday, February 24, 2025 at 3:00 PM

## Manistee County 2025 Local County-Wide Chip Sealing For Various Roads in Various Townships

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_  
\_\_\_\_\_

Bidders Name and Title: \_\_\_\_\_

Bidders Signature: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date: \_\_\_\_\_

**The Board reserves the right to accept or reject any or all bids and to accept the bids it feels is in the best interest of the Manistee County Road Commission.**

**Bids may be extended for additional years with mutual agreement.**

**Prepared By:**

Manistee County Road Commission  
8946 Chippewa Highway  
Bear Lake, MI 49614  
Phone: 231.889.0000

Date: 2/3/25