

# MANISTEE COUNTY ROAD COMMISSION

## JOB DESCRIPTION

**TITLE:** Truck Driver

**POSITION SUMMARY:**

Under the supervision of the Maintenance Supervisor(s), maintains highways, municipal and rural roads and rights-of-ways in safe conditions. Since much of the work is seasonal, ability to cut brush, erect signs and other labor functions as needed.

**EXAMPLES OF DUTIES:**

Drives truck and operates equipment such as: Blade Trucks, Tandem, Brine Trucks, Dump Trucks, Chain Saws, Utility Tractor with Bucket Attached, Tar Kettle, Motor Broom (attached to jeep or tractor), Tractor with Post-Driver, Tractor with Brush Cutter and/or Road Side Mower, Street Sweeper, Tar Distributor, Low Boy Truck (Hauling equipment listed in this job description) Mulcher, Crack Filler (Sealer), and Front End Loaders (when loading own trucks).

Drives snow removal equipment consisting of truck equipped with adjustable snowplow. Plows snow. Spreads sand/salt in icy conditions.

Erects and repairs guard rails, highway markers and snow fences using had tools, nails and power tools.

Manually patches blacktop roads, hauls and spreads gravel, sand, and stone.

Performs traffic control in construction area, flagging, and signs.

Checks equipment daily to maintain efficient and safe operational status: greasing, oil changes, routine vehicle maintenance, and grader and truck blade changes.

The above statements are intended to describe the general nature and level of work being performed by persons assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.

**ESSENTIAL JOB ELEMENTS AND PHYSICAL DEMANDS (ADA):**

- Physical Mobility - Ability to walk extended distances and climb stairs or ramps to access Commission and other work related locations and facilities.
- Vision and Sight - Ability to read instructions, directions, and similar written information in letters, memoranda, forms and other documents.
- Hearing/Speaking - Ability to converse orally with standard telephones and radios to receive and communicate information to employees and the public.
- Agility/Movement - Ability to lift, push, pull, and manipulate tools, equipment, supplies, and other objects, often weighing upwards to 80 pounds.

**DESIRABLE QUALIFICATIONS:**

High school education, GED, or equivalent education preparation and two years experience in road and bridge construction/maintenance operations. Ability to deal with public courteously and effectively, ability to work satisfactorily with, and supervise, other employees, ability to maintain adequate files and documentation as required, ability to work extended hours.

**Truck Driver continued.**

**SPECIAL REQUIREMENTS**

Must have and maintain a valid Michigan Drivers License, and Commercial Drivers License (CDL), with endorsement (A and N) as required by law.

**NOTE:**

The above job description has been developed based on the guidelines defined by the Americans with Disabilities Act (1990).

**APPROVED – 2002**

**AMENDED – 2006**

**AMENDED – 12/1/14 by MPS**