

**Manistee County Road Commission  
Bid Forms and Requirements for  
Hoxeyville Road 2018 HMA Resurfacing**

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**SEALED PROPOSALS (BIDS) WILL BE RECEIVED UNTIL 3:00 PM, EDT,  
MONDAY, JUNE 4, 2018**

Board of County Road Commissioners of the County of Manistee, 8946  
Chippewa Highway, Manistee, Michigan 49614.

**BID REQUIREMENTS:**

SIR: The undersigned has examined the location(s) of the work described herein and is fully informed as to the nature of the work and conditions relating to its performance and understands the quantities shown are approximate and are subject to either increase or decrease.

The undersigned hereby proposes to furnish all necessary equipment, tools, apparatus, and other means of construction, do all of the work, furnish all materials except as otherwise specified herein; and, for the unit prices named in the **attached Itemized Bid Form**, to complete the work herein described in strict accordance with the plans and the requirements of these bid documents.

The undersigned further proposes to perform extra work (for items that are not included with the itemized form) that may be authorized by the Manistee County Road Commission (MCRC). Compensation for extra work will be made on the basis of an agreed upon unit price prior to performing the extra work.

**SPECIFICATIONS AND PLANS:**

All materials, equipment, and construction methods used on the project(s) shall be in accordance with the applicable sections of the Michigan Department of Transportation (MDOT) 2012 Standard Specifications for Construction, MDOT supplemental specifications, and the attached project work logs, plans, special provisions, and other bid documents.

**MISCELLANEOUS INFORMATION:**

The project is being constructed so the road can be used as a traffic detour during the MDOT M-55 Cooley Bridge over the Pine River construction work and the construction work is being funded with funds from the MDOT and the MCRC. The MCRC will obtain bids for the project and administer the project, however the MDOT will also have some involvement with the construction of the project.

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**PROGRESS SCHEDULE:**

Begin all work after receiving notice of award of contract from the MCRC.

**The contract award is subject to approval from the Road Commission and the Michigan Department of Transportation.**

The Contractor must submit a complete, detailed and signed MDOT Form 1130, Progress Schedule, to the Engineer within seven (7) calendar days after award and prior to starting work. The Progress Schedule must include, as a minimum, the controlling work items for the completion of the project, as well as the planned dates or work days that these work items will be the controlling operations.

The entire project must be completed on or before the final project completion date of **August 25, 2018**.

Liquidated Damages shall be assessed in accordance with Section 108.10 of the 2012 Standard Specifications for Construction.

After award and prior to the start of the work, the Contractor must attend a preconstruction meeting with the Engineer and the Owner (Manistee County Road Commission) at the MCRC. The Engineer will arrange the day and time for the meeting.

**BID GUARANTEES:**

The undersigned enclosed a certified or cashier's check on an open solvent bank, or bid bond, in the amount of not less than \$2,000.00 payable to the Manistee County Board of Road Commissioners as a guarantee of good faith. If the undersigned is the successful bidder, and fails to enter into a contract or to furnish satisfactory bonds to the Board of Manistee County Road Commissioners within fifteen (15) days after being furnished with the necessary contract and bond forms, said check, or bid bond, shall be forfeited to the Board of County Road Commissioners as liquidated damages. It is understood that the check, or bid bond, of the selected bidder will not be returned until the contract has been executed, and that the proposal guarantees of all except the selected bidder will be returned promptly.

This bid guarantee will cover all projects shown in these bid documents.

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**INSURANCE REQUIREMENTS:**

The successful bidder shall furnish proof of standard Owner's Protective Liability and Owner's Protective Property Damage Liability Insurance within ten days upon notification of award of the Contract and prior to beginning work on the project(s). The following minimum requirements must be included on the certificate of insurance:

Bodily Injury or Death Liability:

Each Person.....	\$500,000
Each Occurrence.....	\$1,000,000
Aggregate.....	\$2,000,000

Property Damage and Physical Damage to Property Liability:

Each Occurrence.....	\$1,000,000
Aggregate.....	\$2,000,000

The permittee or contractor shall name the MDOT and the MCRC as additional insured, by name on the certificate of insurance worded as follows:

“The Michigan State Transportation Commission, the State of Michigan and the DEPARTMENT and its employees Board of Manistee County Road Commissioners, the Manistee County Road Commission, and their officers, agents, and employees, are named as additional insured parties.”

The policy shall state that the DEPARTMENT and the MCRC must be given thirty (30) days written notice before said insurance is altered or cancelled.

**DELAYED ACCEPTANCE, FINAL INSPECTION, AND PAYMENT TO CONTRACTOR:**

A minimum of 14 days after completion of the project, the MCRC Manager and/or Construction Supervisor (or designated representatives) will inspect the projects with the Contractor. If deficiencies are found, corrective work is required.

Complete all corrective work within seven working days of the inspection, or by an agreed upon date. All costs associated with completing this corrective work, to the satisfaction of the MCRC, will be borne by the Contractor.

Note: MDOT representatives may also attend the final inspection for the project.

**The MCRC will not pay the Contractor for the work performed on the projects until after the inspections are completed, corrective work is completed (if necessary), and the projects are accepted by the MCRC.**

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**PROJECT QUANTITIES AND INVOICING REQUIREMENTS**

The Contractor shall document and record the "As-built" quantities for the pay items for the project as the work is being performed.

The Contractor shall provide load tickets for materials placed (HMA, aggregate, etc.) on the project to the MCRC and/or their representatives.

"As-built" quantities will be verified by the MCRC and/or their representatives.

It is important for the Contractor to provide accurate documentation and invoices to the MCRC for review, consideration, and processing.

**MEASUREMENT AND PAYMENT:**

The completed work, including all materials, labor, and equipment, as measured, will be paid for at the contract unit price for the items (pay items), as shown on the Itemized Bid Form.

COMPANY NAME: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

BIDDERS NAME AND TITLE: \_\_\_\_\_

BIDDERS SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

The Board reserves the right to accept or reject any or all bids and to accept the bids it feels is in the best interest of the Manistee County Road Commission.

Date: 5/09/18

**Manistee County Road Commission Itemized Bid Form**  
**Bids Due: Monday, June 4, 2018 @ 3:00 PM**

**Hoxeyville Road 2018 HMA Resurfacing**  
**Seaman Road (South) to East County Line in Norman Township**

Item Number	Item Description	Estimated Quantity	Unit	Unit Price	Amount
3070001	Approach, CI I	94	Ton		
3070021	Approach, CI II	267	Ton		
3070101	Shoulder, CI I	8,763	Ton		
3070121	Shoulder, CI II	3,083	Ton		
3070200	Trenching	591	Sta		
5010005	HMA Surface, Rem	849	Syd		
5010050	HMA, 4E1	18,774	Ton		
5010061	HMA Approach	101	Ton		
8070095	Post, Mailbox	5	Ea		
8110231	Pavt Mrkg, Waterborne, 4 inch, White	59,148	Ft		
8110232	Pavt Mrkg, Waterborne, 4 inch, Yellow	18,141	Ft		
8110550	Protective Ovly, Snowmobile Trail Crossing	54	Syd		
8127051	Traffic Control	1	Ls		
8127051	Temporary Pavement Markings	1	Ls		
8167011	Slope Restoration	100	Syd		
8210001	Monument Box	3	Ea		
8210005	Monument Box Adjust	5	Ea		
8210010	Monument Preservation	5	Ea		
				<b>Total Bid:</b>	

**Notes:**

- 1. Mobilization is included with the pay items and will not be paid for separately**

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**Bids Due: Monday, June 4, 2018 @ 3:00 PM**

**Hoxeyville Road 2018 HMA Resurfacing**  
**Seaman Road (South) to East County Line in Norman Township**

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

\_\_\_\_\_

Bidders Name and Title: \_\_\_\_\_

Bidders Email Address: \_\_\_\_\_

Bidders Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**The Board reserves the right to accept or reject any or all bids and to accept the bids it feels is in the best interest of the Manistee County Road Commission.**

**Prepared By:**  
Manistee County Road Commission  
8946 Chippewa Highway  
Bear Lake, MI 49614  
Phone: 231.889.0000

**Date: 05/09/18**