2017

FISCAL YEAR

ANNUAL FINANCIAL REPORT BOARD OF COUNTY ROAD COMMISSIONERS

Manistee County

Michigan

Year Ended 2017

The financial report accurately reflects the Revenues and Expenditures of all road work and funds by systems, and conforms with the requirements of Act 51, Public Acts of 1951, as amended

ATTEST		
Chief Financial Officer		
Chairman		

Report Date: 11/8/2017 Manistee Page 1 of 26

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

BALANCE SHEET Assets

1. Cook	\$1.172.101.10
1. Cash	\$1,172,191.18
2. Investments	2,791,660.18
3. AccountsReceivable :	
a. Michigan Transportation Fund	877,533.10
b. State Trunkline Maintenance	83,259.98
c. State Transportation Department - Other	0.00
d. Due on County Road Agreement	21,124.78
e. Due on Special Assessement	0.00
f. Sundry Accounts Receivable	3,086.71
Inventories/Pre-Paid Insurance/Other	
4. Defermed Europea Chaha Aid	0.00
4. Deferred Expense State Aid	270,370.57
5. Road Materials	137,224.61
6. Equipment Materials and Parts	108,056.00
7. Prepaid Insurance	
8. Deferred Expense - Federal Aid	0.00
9. Other	(430,532.15)

10. TOTAL ASSETS \$5,033,974.96

Report Date: 11/8/2017 Manistee Page 2 of 26

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

Liabilities and Fund Balances

Liabilities

11. Accounts Payable	\$102,269.68
12. Notes Payable (Short Term)	0.00
13. Accrued Liability	48,001.98
14. Advances	239,251.00
15. Deferred Revenue - Special Assessment District	0.00
16. Deferred Revenue - EDF Forest Rd.(E)	0.00
17. Deferred Revenue	0.00
18. Other	14,008.50

Fund Balances

22. Total Fund Balances	4,630,443.80
21. County Road Commission Fund	2,249,895.91
20. Local Road Fund	159,686.05
19. Primary Road Fund	2,220,861.84

23. TOTAL LIABILITIES AND FUND BALANCES \$5,033,974.96

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

CAPITAL ASSETS ACCOUNT GROUP

Assets	(A)	(B)	
 24. Land		\$25,236.18	
25. Land Improvements	\$360,141.10		
25 a.Less: Accumulated Depreciation	(336,893.19)	23,247.91	
26. Depletable Assets	219,846.44		
26 a.Less: Accumulated Depreciation	0.00	219,846.44	
27. Buildings	4,995,647.73		
27 a.Less: Accumulated Depreciation	(1,890,001.27)	3,105,646.46	
28. Equipment - Road	7,765,995.16		
28 a.Less: Accumulated Depreciation	(7,004,021.65)	761,973.51	
29. Equipment - Shop	494,426.23		
29 a.Less: Accumulated Depreciation	(473,872.57)	20,553.66	
30. Equipment - Engineers	56,930.82		
30 a.Less: Accumulated Depreciation	(56,659.57)	271.25	
31. Yard and Storage Equipment	0.00		
31 a.Less: Accumulated Depreciation	0.00	0.00	
32. Office Equipment and Furniture	81,170.56		
32 a.Less: Accumulated Depreciation	(63,385.45)	17,785.11	
33. Infrastructure	34,619,843.15	,	
33 a.Less: Accumulated Depreciation	(5,389,568.40)	29,230,274.75	
34. Vehicles	0.00		
34 a.Less: Accumulated Depreciation	0.00	0.00	
35. Construction Work in Progress		0.00	
•	36. Total Assets		\$33,404,835.27
Equities			
37. Plant and Equipment Equity			
	37 a.Primary	0.00	
	37 b.Local	0.00	
	37 c.Co. Road Comm.	4,174,560.52	
	37 d.Infrastructure	29,230,274.75	¢32 404 925 27
	38. Total Equities		\$33,404,835.27
Long Term Debt			
39. Bonds Payable (Act 51)		2,320,000.00	
40. Notes Payable (Act 143)		0.00	
41. Vested Vacation and Sick Leave Payable		63,283.68	
42. Installment/Lease Purchase Payable		0.00	
43. Other		0.00	
	44. Total Liabilities		\$2,383,283.68
Fiduciary Fund			
45. Deferred Compensation (Pension) Plan			\$0.00

Report Date: 11/8/2017 Manistee Page 4 of 26

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

STATEMENT OF REVENUES

	Primary Road Fund	Local Road Fund	Co. Road Comm. Fund	Total
	(P)	(L)	(C)	(T)
<u>Taxes</u>				
46. County Wide Millage	\$0.00	\$0.00	\$0.00	\$0.00
47. Other	0.00	0.00	0.00	0.00
48. Total Taxes	0.00	0.00	0.00	0.00
Licenses and Permits				
49. Specify	0.00	0.00	46,745.00	46,745.00
Federal Sources				
50. Surface Tran. Program (STP)	1,039,349.49	0.00	0.00	1,039,349.49
51. C Funds - Federal	0.00	0.00	0.00	0.00
52. D Funds - Federal	0.00	0.00	0.00	0.00
53. Bridge	0.00	0.00	0.00	0.00
54. High Priority	0.00	0.00	0.00	0.00
55. Other	333.92	68,486.69	0.00	68,820.61
56. Total Federal Sources	1,039,683.41	68,486.69	0.00	1,108,170.10
Michigan Transportation Fund 57. Engineering	5,689.51	4,310.49		10,000.00
58. Snow Removal	0.00	150,565.88	_	150,565.88
59. Urban Road	212,736.15	58,099.57		270,835.72
60. Allocation	2,560,190.21	1,939,656.62		4,499,846.83
61. Total MTF	2,778,615.87	2,152,632.56	_	4,931,248.43
Other_				
62. Local Bridge	0.00	0.00		0.00
63. Other	0.00	11,414.46	0.00	11,414.46
64. Total Other	0.00	11,414.46	0.00	11,414.46
Economic Development Fund				
65. Target Industries (A)	0.00	0.00		0.00
66. Urban congestion (C)	0.00	0.00		0.00
67. Rural Primary (D)	43,809.70	0.00	_	43,809.70
68. Forest Road (E)	73,588.04	0.00	_	73,588.04
69. Urban Area (F)	0.00	0.00		0.00
70. Other	0.00	0.00		0.00
71. Total EDF	117,397.74	0.00	_	117,397.74
72. Total State Sources	\$2,896,013.61	\$2,164,047.02	\$0.00	\$5,060,060.63

Report Date: 11/8/2017 Manistee Page 5 of 26

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

STATEMENT OF REVENUES

	Primary Road Fund (P)	Local Road Fund (L)	Co. Road Comm. Fund (C)	Total (T)
Contributions From Local Units				
73. City and Village	\$0.00	\$0.00	\$0.00	\$0.00
74. Township Contr.	0.00	329,292.33	0.00	329,292.33
75. Other	0.00	0.00	0.00	0.00
76. Total Contributions	0.00	329,292.33	0.00	329,292.33
Charges for Service				
77. Trunkline Maintenance	0.00		1,007,720.54	1,007,720.54
78. Trunkline Non-maintenance	0.00		32,993.35	32,993.35
79. Salvage Sales	0.00	0.00	4,672.92	4,672.92
80. Other	0.00	46,615.13	83,661.78	130,276.91
81. Total Charges	0.00	46,615.13	1,129,048.59	1,175,663.72
Interest and Rents				
82. Interest Earned	2,885.53	0.00	4,672.38	7,557.91
83. Property Rentals	0.00	0.00	5,200.00	5,200.00
84. Total Interest/Rents	2,885.53	0.00	9,872.38	12,757.91
<u>Other</u>				
85. Special Assessments	0.00	0.00	0.00	0.00
86. Land and Bldg. Sales	0.00	0.00	100,000.00	100,000.00
87. Sundry Refunds	0.00	0.00	0.00	0.00
88. Gain (Loss) Equip. Disp.	0.00	0.00	0.00	0.00
89. Contributions from Private Sources	0.00	0.00	0.00	0.00
90. Other	0.00	0.00	685.72	685.72
91. Total Other	0.00	0.00	100,685.72	100,685.72
Other Financing Sources				
92. County Appropriation	0.00	0.00	0.00	0.00
93. Bond Proceeds	0.00	0.00	0.00	0.00
94. Note Proceeds	0.00	0.00	0.00	0.00
95. Inst. Purch./Leases	0.00	0.00	0.00	0.00
96. Total Other Fin. Sources	0.00	0.00	0.00	0.00
97. TOTAL REVENUE AND OTHER FINANCING SOURCES	\$3,938,582.55	\$2,608,441.17	\$1,286,351.69	\$7,833,375.41

Report Date: 11/8/2017 Manistee Page 6 of 26

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

STATEMENT OF EXPENDITURES

	Primary Road Fund (P)	Local Road Fund (L)	Co. Road Comm. Fund (C)	Total (T)
Construction/Capacity Improvement				
98. Roads	\$0.00	\$0.00		\$0.00
99. Structures	0.00	0.00	_	0.00
100. Roadside Parks	0.00	0.00		0.00
101. Special Assessments	0.00	0.00		0.00
102. Other	0.00	0.00		0.00
103. Total Construction/Cap. Imp.	0.00	0.00	_	0.00
Preservation - Structural Improvements				
104. Roads	1,434,601.57	532,268.61		1,966,870.18
105. Structures	139,991.51	0.00	_	139,991.51
106. Safety Projects	0.00	0.00	_	0.00
107. Roadside Parks	0.00	0.00	_	0.00
108. Special Assessments	0.00	0.00		0.00
109. Other	0.00	0.00		0.00
110. Total Preservation - Struct. Imp.	1,574,593.08	532,268.61	_	2,106,861.69
Maintenence 111. Roads	E00 10E 67	1 441 000 02		2,040,185.69
111. Rodus 112. Structures	599,105.67 0.00	1,441,080.02	-	0.00
113. Roadside Parks	0.00	0.00	_	0.00
114. Winter Maintenance	500,005.99	373,462.73	_	873,468.72
115. Traffic Control	87,589.84	106,165.79	_	193,755.63
116. Total Maintenance	1,186,701.50	1,920,708.54	-	3,107,410.04
117. Total Construction., Preservation And	2,761,294.58	2,452,977.15	_	5,214,271.73
Maintenance.	2,701,294.30	2,432,377.13	_	3,214,271.73
<u>Other</u>				
118. Trunkline Maintenance	0.00		737,429.54	737,429.54
119. Trunkline Non-maintenance	0.00		32,993.36	32,993.36
120. Administrative Expense	171,044.71	151,946.39		322,991.10
121. Equipment - Net	(64,060.74)	(156,168.42)	(50,963.15)	(271,192.31)
122. Capital Outlay - Net	0.00	0.00	(198,284.17)	(198,284.17)
123. Debt Principal Payment	0.00	0.00	318,588.68	318,588.68
124. Interest Expense	0.00	0.00	59,726.02	59,726.02
125. Drain Assessment	0.00	0.00	0.00	0.00
126. Other	0.00	0.00	0.00	0.00
127. Total Other	106,983.97	(4,222.03)	899,490.28	1,002,252.22
128. Total Expenditures	\$2,868,278.55	\$2,448,755.12	\$899,490.28	\$6,216,523.95

Report Date: 11/8/2017 Manistee Page 7 of 26

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

STATEMENT OF CHANGES IN FUND BALANCES

	Primary Road Fund (P)	Local Road Fund (L)	Co. Road Comm. Fund (C)	Total (T)
129. Total Revenues And Other Financing Sources	\$3,938,582.55	\$2,608,441.17	\$1,286,351.69	\$7,833,375.41
130. Total Expenditures	2,868,278.55	2,448,755.12	899,490.28	6,216,523.95
131. Excess of Revenues Over (Under) Expenditures	1,070,304.00	159,686.05	386,861.41	1,616,851.46
132. Optional Transfers 132 a. Primary to Local (50%) 132 b. Local to Primary (15%)	0.00	0.00	-	0.00
133. Emergency Transfers (Local to Primary)	0.00	0.00	_	0.00
134. Total Optional Transfers	0.00	0.00	_	0.00
135. Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	1,070,304.00	159,686.05	386,861.41	1,616,851.46
136. Beginning Fund	1,150,557.84	0.00	1,863,034.50	3,013,592.34
137. Adjustment	0.00	0.00	0.00	0.00
138. Beginning Fund Balance Restated	1,150,557.84	0.00	1,863,034.50	3,013,592.34
139. Interfund Transfer(County to Primary and/or Local)	0.00	0.00	0.00	0.00
140. Ending Fund Balance	\$2,220,861.84	\$159,686.05	\$2,249,895.91	\$4,630,443.80

Report Date: 11/8/2017 Manistee Page 8 of 26

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

EQUIPMENT EXPENSE

Direct	Equip	ment	Exper	nse
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141. Labor and Fringe Benefits142. Depreciation143. Other	\$242,198.44 343,447.55 212,477.65	
144. Total Direct	<u> </u>	798,123.64
211110001511000		7 30,123.01
145. Indirect Equipment Expense		592,495.12
Operating Equipment Expense		
146. Labor and Fringe Benefits	0.00	
147. Operating Expenses	188,752.14	

148. Total Operating

\$188,752.14

149. TOTAL EQUIPMENT EXPENSE

\$1,579,370.90

Equipment Rental Credits:

	Primary	Local	County	Total
150. Construction/Capacity Improvement	0.00	0.00		0.00
151. Preservation - Structural Improvement	23,664.10	94,925.24		118,589.34
152. Maintenance	413,473.83	970,737.44		1,384,211.27
153. Inventory Operations	0.00	0.00	4,276.74	4,276.74
154. MDOT	0.00		304,089.00	304,089.00
155. Other Reimbursable Charges	0.00	0.00	1,743.38	1,743.38
156. All Other Charges	0.00	0.00	37,653.48	37,653.48
157. Total Equipment Rental Credits	437,137.93	1,065,662.68	347,762.60	1,850,563.21
	(A)	(B)	(C)	(D)
158. (Gain) or Loss on Usage of Equipment				(271,192.31)

PRORATION OF EQUIPMENT USAGE GAIN OR LOSS

(Net Equipment Expense)

159. Equipment Rental Credits	\$437,137.93	\$1,065,662.68	\$347,762.60	\$1,850,563.21
	(A)	(B)	(C)	(D)
160. Percent of Total	23.62 %	57.59 %	18.79 %	100.00 %
161. Prorated Total Equipment Expense	373,077.19	909,494.26	296,799.45	1,579,370.90
162. Prorated Gain/Loss On Usage	(64,060.74)	(156,168.42)	(50,963.15)	(271,192.31)
(Net Equipment Expense)				

Report Date: 11/8/2017 Manistee Page 9 of 26

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

DISTRIBUTIVE EXPENSE - FRINGE BENEFITS

	Total Labor		Distributive
	Charge		Calc.
163. Primary Construction/Cap. Imp.	\$0.00		\$0.00
164. Primary Preservation - Struct Imp.	21,551.31		27,951.21
165. Primary Maintenance	201,409.34		261,220.06
166. Local Construction/Cap. Imp.	0.00		0.00
167. Local Preservation - Struct. Imp.	29,198.02		37,868.69
168. Local Maintenance	326,160.01		423,016.81
169. Inventory	1,078.42		0.00
170. Equipment Expense - Direct	105,442.99		136,755.45
171. Equipment Expense - Indirect	63,157.85		81,913.27
172. Equipment Expense - Operating	0.00		0.00
173. Administration	163,899.82		0.00
174. State Trunkline Maintenance	155,299.00		
175. Sundry Account Rec.	439.02		
176. Capital Outlay	10,782.64		0.00
177. Other	8,459.33		10,971.17
178. Total Payroll	\$1,086,877.75		
179. Less Applicable Payroll	(331,498.90)		
180. Total Applicable Labor Cost	\$755,378.85	Total Distributive	\$979,696.66

	709-714 Vacation Holiday Sick Leave Longevity	719 Workers Comp. Insurance	715 - 718 Soc. Sec. Retirement	716 Health Insurance	717 Life and Disability Insurance	720 - 725 Other	Distributive Total Calc.
181. Total Fringe Benefits	\$160,667.78	\$30,296.80	\$627,362.25	\$387,431.17	\$3,690.15	\$4,011.14	\$1,213,459.29
182. Less: Benefits Recovered	(29,421.01)	(5,547.86)	(114,880.71)	(70,945.23)	(675.73)	(734.47)	(222,205.01)
183. Less: Refunds	0.00	(11,557.62)	0.00	0.00	0.00	0.00	(11,557.62)
184. Benefits to be Distributed	131,246.77	13,191.32	512,481.54	316,485.94	3,014.42	3,276.67	979,696.66
185. Applicable Labor Cost	755,378.85	755,378.85	755,378.85	755,378.85	755,378.85	755,378.85	
186. Factor	0.173750	0.017463	0.678443	0.418976	0.003991	0.004338	1.296961

Report Date: 11/8/2017 Manistee Page 10 of 26

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

DISTRIBUTIVE EXPENSE - OVERHEAD Account No. 705 - 957

	Cost of Operations	Distributed Total
187. Primary Construction/Cap. Imp.	\$0.00	\$0.00
188. Primary Preservation - Struct Imp.	1,573,718.10	874.98
189. Primary Maintenance	1,186,042.06	659.44
190. Local Construction/Cap. Imp.	0.00	0.00
191. Local Preservation - Struct. Imp.	531,972.84	295.78
192. Local Maintenance	1,919,636.00	1,072.53
193. Other	0.00	0.00
194. TOTAL	\$5,211,369.00	\$2,902.73

	790 Small Road Tools	791 Inventory Adjustment	882 Liability	716 Health Insurance	Other	Total
195. Expenses Distributed	189.03	4,494.63	(35,171.50)	0.00	33,390.57	\$2,902.73
196. Applicable Operation Cost	5,211,369.00	5,211,369.00	5,211,369.00	5,211,369.00	5,211,369.00	
197. Factor	0.000036	0.000862	(0.006749)	0.000000	0.006407	\$0.000556

Report Date: 11/8/2017 Manistee Page 11 of 26

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

ANALYSIS OF CONSTRUCTION AND MAINTENANCE

Optional for noncontract counties

	Performed by County		Performed	by Contractor	Totals	
	Primary	Local	Primary	Local	Primary	Local
198. Constr/Cap. Imp.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
199. Preser - Struct. Imp.	75,747.32	211,100.06	1,498,845.76	321,168.55	1,574,593.08	532,268.61
200. Special Assessment	0.00	0.00	0.00	0.00	0.00	0.00
201. Maintenance	1,065,604.61	1,854,150.46	121,096.89	66,558.08	1,186,701.50	1,920,708.54
202. Total	\$1,141,351.93	\$2,065,250.52	\$1,619,942.65	\$387,726.63	\$2,761,294.58	\$2,452,977.15

Report Date: 11/8/2017 Manistee Page 12 of 26

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

ANALYSIS OF ACCOUNTS RECEIVABLE

Optional for noncontract counties

	Trunkline	MDOT
	Maintenance	Other
202 4 4		
203. Labor	\$150,420.24	\$4,878.76
204. Fringe Benefits	192,899.19	6,342.39
205. Equipment Rental	300,564.88	3,524.12
206. Materials	17,548.18	15,663.36
207. Handling Charges	0.00	0.00
208. Overhead	75,997.05	2,584.73
209. Other	0.00	0.00
210. Total Charges for Current Yea	\$737,429.54	\$32,993.36
211. Beginning Balance	2,055.88	201.11
212. Sub-Total	739,485.42	33,194.47
213. Less Credits	(656,225.44)	(33,194.47)
214. Ending Balance	\$83,259.98	\$0.00

Report Date: 11/8/2017 Manistee Page 13 of 26

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

SCHEDULE OF CAPITAL OUTLAY

215. Land and Improvements (971 - 974)	\$0.00
216. Buildings (975)	0.00
217. Equipment Road (976, 981)	314,272.54
218. Equipment Shop (977)	0.00
219. Equipment Engineers (978)	0.00
220. Yard and Storage Equipment (979)	0.00
221. Equipment Office (980)	0.00
222. Depletable Assets (987)	0.00
223. Total Capital Outlay:	\$314,272.54

	Primary	Local	County	Total
224. Total Capital Outlay:	0.00	0.00	314,272.54	314,272.54
225. Less: Equipment Retirements 689	0.00	0.00	0.00	0.00
226. Sub-total	0.00	0.00	314,272.54	314,272.54
227. Less: Depreciation and Depletion 968	0.00	0.00	(512,556.71)	(512,556.71)
228. Net Capital Outlay Expenditure	\$0.00	\$0.00	\$(198,284.17)	\$(198,284.17)

DISTRIBUTION OF GAIN OR LOSS ON DISPOSAL OF ASSETS

	Primary	Local	County	Total
229. Beginning Capital Asset Balance				
Prior Year's Report (Pg. 2)	0.00	0.00	4,511,637.66	4,511,637.66
230. Percentage of Total	0.00 %	0.00 %	100.00 %	100.00 %
231. Gain or (loss) on disposal of assets 693	0.00	0.00	0.00	0.00

Report Date: 11/8/2017 Manistee Page 14 of 26

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

MAINTENANCE EXPENDITURES - 90% OF MTF RETURNS

(For Compliance with Section 12(16) of Act 51)

	Primary Road Fund	Local Road Fund	Total
	Roau i uliu	Road I dild	Total
232. Michigan Transportation Fund (MTF) Returns			\$4,931,248.43
<u>DEDUCTIONS</u>			
233. Administrative Expense (from Page 5			
Expenditures)			322,991.10
234. Total Capital Outlay (from Capital Outlay)			314,272.54
235. Debt Principal Payment (from Page 5			
Expenditures)			318,588.68
236. Interest Expense (from Page 5 Expenditures)			59,726.02
236 a. Total Deductions			1,015,578.34
236 b. Adjusted MTF Returns			3,915,670.09
237. Preser - Struct Imp (from Page 5 Expenditures)	\$1,574,593.08	\$532,268.61	2,106,861.69
238. Routine Maintenance (from Page 5 Expenditures)	1,186,701.50	1,920,708.54	3,107,410.04
239. Less Federal Aid for Preser - Struct Imp	0.00	0.00	0.00
240. TOTAL RD EXPENSE (Excluding Fed Aid)	2,761,294.58	2,452,977.15	5,214,271.73
241. 90% of Adjusted MTF Returns			3,524,103.08

Report Date: 11/8/2017 Manistee Page 15 of 26

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

TEN YEARS OF QUALIFIED EXPENDITURES FOR NON MOTORIZED IMPROVEMENTS

(for Compliance with Section 10K of Act 51)

Fiscal Year	2008	2009	2010	2011	2012
Expenditures (\$)	0.00	27,501.30	270,430.42	3,913.73	0.00
Fiscal Year	2013	2014	2015	2016	2017
Expenditures (\$)	0.00	171,497.74	435,458.96	4,588.37	180,610.00

242. TOTAL \$1,094,000.52

Total must equal or exceed 1% of your Fiscal Year MTF returns multiplied by $10\,$

 $4,931,248.43 \times .10 = 493,124.84$

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

INDIRECT EQUIPMENT AND STORAGE EXPENSE Activity 511

Account Number	Account Name	Amount Recorded
707	Wages - Shop and Garage	\$62,068.47
712-724	Fringe Benefits - Shop Employees	80,500.39
721	Drug Testing	0.00
728	Office Supplies - Shop	6,959.63
731	Janitor Supplies - Shop	9,271.17
733	Welding Supplies	0.00
734	Safety Supplies - Shop	12,429.37
736	Tire Shop Supplies	0.00
737	Shop Supplies	30,056.16
791	Equipment Material/Parts Inventory Adjustment	5,016.31
801	Contractual Services - Shop	0.00
805	Health Services	0.00
806	Laundry Services	1,674.93
807	Data Processing - Shop	0.00
810	Education Expense - Shop	0.00
850-859	Communications - Shop	6,117.47
861	Travel and Mileage - Shop Employees	0.00
862	Freight Costs	0.00
875	Insurance - Shop Buildings	15,077.67
876	Insurance - Boiler and Machine	0.00
878	Insurance - Fleet	47,924.00
883	Insurance - Underground Tank	639.50
921-923	Utilities - Shop and Storage Buildings	63,180.17
931	Buildings Repairs and Maintenance	44,998.37
932	Yard and Storage Repairs and Maintenance	0.00
933	Shop Equipment Repairs and Maintenance	0.00
934	Office Equipment Repairs and Maintenance	0.00
941	Equipment Rental - Shop Pickup/Wrecker	0.00
944-947	Underground Storage Tank Expense	0.00
956	Safety Expense - Shop	2,528.31
968	Depreciation - Shop Building	125,456.28
968	Depreciation - Storage Building	1,345.56
968	Depreciation - Shop Equipment	4,510.34
968	Depreciation - Stockroom Expense	0.00
707	Other:	72,741.02
	243. TOTAL	\$592,495.12

Report Date: 11/8/2017 Manistee Page 17 of 26

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

ADMINISTRATIVE EXPENSE SCHEDULE AND ALLOCATION

(for Compliance with Section 14(4) of Act 51)

Account Number	Account Name	Amount Recorded
703-708	Salaries and Wages	\$163,305.79
709-714	Administrative Leave	0.00
724	Fringe Benefits	83,495.63
727	Postage	12,312.31
728	Office Supplies	11,313.01
730	Dues and Subscriptions	0.00
801	Contractual Services	0.00
803	Legal Services	18,829.82
804	Auditing and Accounting Services	35,450.00
807	Data Processing	0.00
810	Education	0.00
850-853	Communications	0.00
861	Travel and Mileage	5,989.50
862	Freight	0.00
873	Public Relations	0.00
874	Advertising	0.00
875	Insurance - Building and Contents	0.00
876	Insurance - Boiler and Machinery	0.00
877	Insurance - Bonds	0.00
880	Insurance - Umbrella	0.00
881	Insurance - Errors and Omissions	0.00
882	Insurance - General Liability	0.00
920-923	Utilities	18,548.40
931	Building Repair/Maintenance	1,403.88
934	Office Equipment Repair/Maintenance	5,928.67
942	Building Rental	0.00
955-956	Miscellaneous	1,387.23
966-967	Overhead	0.00
968	Depreciation - Buildings	32,034.24
968	Depreciation - Engineering Equipment	93.00
968	Depreciation - Office Equipment and Furniture	3,385.18
	Other:	7,814.70
	244. TOTAL	\$401,291.36
	_	
Less: Credits to Administrativ	<u> </u>	
646	Handling Charges on Materials Sold	0.00
629	Overhead - State Trunkline Maintenance	(75,997.05)
691	Purchase Discounts	(1,053.08)
	Other:	(1,250.13)
	Total Credits to Administrative Expense	\$(78,300.26)
	245. Net Administrative Expense	\$322,991.10

Report Date: 11/8/2017 Manistee Page 18 of 26

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

Forest Road Report

This information is required by Act 231, P.A. of 1987, as amended.

Road Name	Location		Amount Spent (\$)	Project Type
Seaman Road	Norman Township		73,588.04	Reconstruction
		246. Total	\$73,588.04	

Report Date: 11/8/2017 Manistee Page 19 of 26

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

CONSTRUCTION / CAPACITY IMPROVEMENTS / STRUCTURAL IMPROVEMENTS Summary

CONSTRUCTION / CAPACITY IMPROVEMENTS

	Prin	nary S	ystem		Loc	al Syst	tem
ROADS	*Unit		Ex	rpenditures	*Unit		Expenditures
247. New Construction, New Location	0.00	mi.	x	\$0.00	0.00	mi.	\$0.00
248. Widening	0.00	mi.		0.00	0.00	mi.	0.00
BRIDGES							
249. New Location	0.00	ea.		0.00	0.00	ea.	0.00
250. TOTAL CONSTRUCTION/CA	PACITY IMP			\$0.00			\$0.00

PRESERVATION - STRUCTURAL IMPROVEMENTS

	Prin	nary S	yste	m	Loca	al Sys	tem
ROADS	*Unit			Expenditures	*Unit		Expenditures
251. Reconstruction	0.00	mi.	Х	\$0.00	0.48	mi.	\$169,556.70
252. Resurfacing	47.50	mi.		1,434,601.57	7.61	mi.	271,830.01
253. Gravel Surfacing	0.00	mi.		0.00	2.43	mi.	90,881.90
254. Paving Gravel Roads	0.00	mi.		0.00	0.00	mi.	0.00
SAFETY PROJECTS							
255. Intersection Improvements	0.00	ea.		0.00	0.00	ea.	0.00
256. Railroad Crossing Improvements	0.00	ea.		0.00	0.00	ea.	0.00
257. Other	0.00	ea.		0.00	0.00	ea.	0.00
MISCELLANEOUS							
258. Roadside Parks	0.00	ea.		0.00	0.00	ea.	0.00
259. Other	0.00	ea.		0.00	0.00	ea.	0.00
260. Subtotals				1,434,601.57			532,268.61
BRIDGES							
261. Replacement	1.00	ea.		139,991.51	0.00	ea.	0.00
262. Recondition or Repair	0.00	ea.		0.00	0.00	ea.	0.00
263. Replace with Culvert	0.00	ea.		0.00	0.00	ea.	0.00
264. Bridge Subtotals				139,991.51			0.00
265. TOTAL PRESERVATI	ON - STRUCT	IMP	,	\$1,574,593.08			\$532,268.61

^{*}All Units are to be reported in the Fiscal Year that the project is opened for use.

Report Date: 11/8/2017 Manistee Page 20 of 26

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

SCHEDULE OF TOWNSHIP MILEAGE AND POPULATION

Local Roads

Primary Roads

Miles	Outside
Munic	ipalities

Miles Outside Municipalities

Township	Total Local (mi)	Local Urban (mi)	Funds Received (\$)	Total Primary (mi)	Primary Urban (mi)	Funds Received (\$)	Population Outside Municipalities	Funds Received (\$)
Arcadia	34.10	0.00	73,758.30	7.80	0.00	15,373.80	553	8,499.61
Bear Lake	52.22	0.00	112,951.86	21.58	0.00	42,534.18	1,080	16,599.60
Brown	45.09	0.00	97,529.67	19.72	0.00	38,868.12	588	9,037.56
Cleon	41.64	0.00	90,067.32	28.50	0.00	56,173.50	491	7,546.67
Dickson	91.83	0.00	198,628.29	32.00	0.00	63,072.00	735	11,296.95
Filer	35.32	13.41	101,621.37	11.03	6.73	97,674.72	1,966	30,217.42
Manistee	49.10	9.97	124,956.87	15.74	6.12	100,075.50	2,479	38,102.23
Maple Grove	57.84	0.00	125,107.92	14.80	0.00	29,170.80	639	9,821.43
Marilla	36.05	0.00	77,976.15	17.40	0.00	34,295.40	268	4,119.16
Norman	127.64	0.00	276,085.32	25.90	0.00	51,048.90	1,189	18,274.93
Onekama	40.27	0.00	87,104.01	7.83	0.00	15,432.93	751	11,542.87
Pleasanton	45.99	0.00	99,476.37	18.80	0.00	37,054.80	573	8,807.01
Springdale	37.84	0.00	81,847.92	25.80	0.00	50,851.80	498	7,654.26
Stronach	83.33	3.72	187,240.11	19.13	3.20	73,810.83	655	10,067.35
266. Totals	778.26	27.10	\$1,734,351.48	266.03	16.05	\$705,437.28	12,465	\$191,587.05

Local Road Rate Per Mile	2163	Primary Road Rate Per Mile	1971
Local Urban Road Rate Per Mile	1881	Primary Urban Road Rate Per Mile	11283
Population Rate Per Capita	15.37		

Report Date: 11/8/2017 Manistee Page 21 of 26

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

SCHEDULE OF TOWNSHIP EXPENDITURES AND CONTRIBUTIONS Expenditures

	Construction/ Capacity	Preservation - Struct		Township
Township	Improvement (\$)	Improvement (\$)	Total (\$)	Contributions* (\$)
Arcadia	0.00	59,886.24	59,886.24	30,705.50
Bear Lake	0.00	193,367.30	193,367.30	135,286.01
Brown	0.00	612,846.65	612,846.65	46,615.13
Cleon				
Dickson	0.00	139,991.51	139,991.51	0.00
Filer				
Manistee	0.00	577,234.61	577,234.61	46,890.01
Maple Grove	0.00	1,747.79	1,747.79	49.66
Marilla				
Norman	0.00	407,760.06	407,760.06	0.00
Onekama	0.00	83,556.99	83,556.99	57,009.62
Pleasanton	0.00	3,577.09	3,577.09	0.00
Springdale				
Stronach	0.00	26,893.45	26,893.45	12,736.40
267. Totals	\$0.00	\$2,106,861.69	\$2,106,861.69	\$329,292.33

^{*}The Township Contributions Totals and the Funds expended for Construction and Preservation amount may not balance. The Township Contributions list all funds contributed by each township and will balance back to the amount reported on the Statement of Revenues, Line 74, Township Contributions.

The total funds expended are for Construction and Preservation only. They do not contain funds expended for Routine Preventative Maintenance.

Report Date: 11/8/2017 Manistee Page 22 of 26

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

ASSET MANAGEMENT
Projects Completed During the County Fiscal Year

Work Type: Crush & Shape & Resurf

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
459-097	504,126.09	09/02/2017	Asphalt
459-1203	429,198.56	11/10/2016	Asphalt

Work Type: Reconstruct Non Freeway

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
489-105	234,337.19	11/18/2016	Asphalt

Work Type: Single Course Chip Seal

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
459-021	71,696.68	10/03/2016	Seal Coat
489-018	87,034.06	10/03/2016	Seal Coat
489-019	107,008.29	10/03/2016	Seal Coat
489-068	11,720.52	10/03/2016	Seal Coat
489-0837	30,446.64	10/03/2016	Seal Coat
489-0909	60,414.45	10/03/2016	Seal Coat

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

Sub Ledger Report

Line: 3 **Sundry Accounts Receivable**

Account	Description	Amount (\$)
040	Other Miscellaneous	0.00
040	Permits	2,950.00
040	Rent Receivable	0.00
071	City and Villages	136.71

Line: 9 Other (Identify)

Account	Description	Amount (\$)
0078	MTF AR OFFSET	(430,532.15)

Line: 14 Advances

Account	Description	Amount (\$)
0246	Township Advances	6,487.00
0248	Advance-Revenue Sharing	42,900.00
328	State Advances	189,864.00

Line: 18 Other (Identify)

Account	Description	Amount (\$)
0203	Contract's Payable	14,008.50
0283	Performance Deposit Payable	0.00

Line: 49 Specify - County

Account	Description	Amount (\$)
0450	Permits	46,745.00

Line: 55 FS-Other - Local

Account	Description	Amount (\$)
0510	FEMA Storm Damage	68,486.69
0583	USFS	0.00

Line: 55 FS-Other - Primary

Account	Description	Amount (\$)
0583-08	US Forest Service	333.92
512	STP Safety	0.00

Line: 63 OTH-Other - Local

Account	Description	Amount (\$)
0510	State FEMA	11,414.46

Line: 63 OTH-Other - Primary

Account	Description	Amount (\$)	

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

0546	Special State Pmt	0.00
0546	Winter Emergency Pmt	0.00
0546	Other State Dist	0.00

Line: 70 EDF-Other - Primary

Account	Description	Amount (\$)
0556	State RRR Funds	0.00

Line: 75 CFL-Other - County

Account	Description	Amount (\$)
0583	County Revenue Sharing	0.00

Line: 80 SC-Other - County

Account	Description	Amount (\$)
0607	Paser Revenue	722.53
0633	FOIA Research	64.42
0668	Well Revenue	(1,936.45)
0675	Other Contributions	1,000.00
0677	Sale of Sand and Gravel	83,687.82
0687	Refunds/Rebates	123.46

Line: 80 SC-Other - Local

Account	Description	Amount (\$)
0589-09	LRBOI	46,615.13

Line: 89 Contributions from Private Sources - County

Account	Description	Amount (\$)
0607	Paser, etc.	0.00

Line: 89 Contributions from Private Sources - Local

Account	Description	Amount (\$)
0583	Ducks Unlimited	0.00

Line: 90 Other 2 Other - County

Account	Description	Amount (\$)
0675	Other Contributions	685.72
0677	Sale of Sand and Gravel	0.00

Line: 109 Other - Local

Account	Description	Amount (\$)
489	Other Projects	0.00

Line: 143 Other - Primary

Account	Description	Amount (\$)
510	Parts, etc.	212,477.65

Manistee

Report Date: 11/8/2017 Page 25 of 26

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

Line: 156 All Other Charges - County

Account	Description	Amount (\$)
511 514	Other	37,653.48

Line: 177 Other - Distributive Calculation

Account	Description	Amount (\$)
514	Distributive Expense	10,971.17

Line: 177 Other - Total Labor Charge

Account	Description	Amount (\$)
514	Other Distributive	8,459.33

Line: 181 Total Fringe Benefits - Other

Account	Description	Amount (\$)
513-720	Unemployment	4,011.14

Line: 182 Less Benefits Recovered - Other

Account	Description	Amount (\$)
513-70	Unemployment	(734.47)

Line: 195 Expenses Distributed - Other

Account	Description	Amount (\$)
514	Safety	2,910.41
514	Paser Training	1,660.50
514	Education and Training	3,168.21
514	Miscellaneous	6,268.91
514	Weighmaster	19,382.54

Line: 209 Other - MDOT Other

Account	Description	Amount (\$)
518	Purchases	0.00

Line: 209 Other - Trunkline Maintenance

Account	Description	Amount (\$)
517	Purchases	0.00

Line: 242 Expenditure10

Account	Description	Amount (\$)
459	heavy maintenance	180,610.00

Line: 243 707 Other

Account	Description	Amount (\$)
511	Depreciation Land Improvements	2,905.92

Report Date: 11/8/2017 Manistee Page 26 of 26

Year Ended - 2017

Start: 10/01/2016 **End:** 09/30/2017

511	Small Shop Tools	37,653.37
511	Oils and Lubricants	28,507.84
511	Other Radio Expenses	3,673.89

Line: 244 244 Other

Account	Description	Amount (\$)
515	Engineering Supplies	1,441.17
515	Union Affairs	622.05
515	Uncollectable Accounts	5,751.48

Line: 245 245 Other

Account	Description	Amount (\$)
0646	Other Overhead	(1,250.13)

Line: 257 Other Primary System *Unit

Account	Description	Amount (\$)
459	Safety Projects	0.00

Line: 257 Other Primary System Expenditure

Account	Description	Amount (\$)
459	Safety Projects	0.00